



## **Charter Township of Brandon**

395 Mill Street, Ortonville, MI 48462

### **Minutes of Regular Board Meeting**

Thursday, January 9, 2014

In place of the Regular Board Meeting of  
January 6, 2014 (cancelled due to inclement weather)

#### **CALL TO ORDER:**

Supervisor Thurman called the meeting to order at 7:02 P.M. at the township office followed by the Pledge of Allegiance.

#### **ROLL CALL:**

Present: Allen, Darnall, DePalma (*arrived 7:08 PM*), Lapp, Rumball, Thurman

Absent: Dewitt (*with notice*)

#### **APPROVAL OF AGENDA:**

- Discussion to amend the agenda: 20 year Service Award presentation for Ron Haase (*unable to attend tonight*) postponed to the Regular Board Meeting of February 3, 2014.
- Letter received from the Parks & Recreation Department on Sledding Hill Operations moved to the January 22, 2014 workshop agenda for discussion.

Motion: **"To accept the Agenda as amended"** by Lapp, second by Darnall.

Voice Vote: Aye: 5    Nay: 0    Absent: DeWitt/DePalma

Motion carried 5-0.

#### **REPORTS PLACED ON FILE:**

- Treasury (a) Petty Cash - November 2013
- Reconciliation Report – Nov. 2013
- General Ledger Report
- Building Department Report: includes Nov. 2014 permits issued, revenues & inspections
- Recreation Dept. Report: includes projected 2014 program revenues, letter to Bueche's Food World II requesting permission to install a wall rack to post event flyers for Parks & Rec. and the Edna Burton Sr. Center to increase community awareness, 2014 winter/spring activity schedule
- Edna Burton Senior Center: December 23, 2013 monthly report of activities, events
- CDBG Monthly Report: includes 2008 - 12/31/2013 appropriations & expenditures

#### **Trustees' Reports:**

DeWitt: Absent

Lapp: No report

Rumball: No Report

DePalma:

- Expressed hope that everyone had a good holiday season. She enjoyed attending Christmas in the Village and the Parade with her family.

#### **Treasurer's Report:**

- Disbursement amounts through December 2013 were listed for the record.
- Partial summer and winter 2013 taxes can still be paid until March 1, 2014. Interest is due on the unpaid balance only. Credit card payments can be made from the convenience of your home. Directions are on the back of your tax bill.

**Clerk's Report:**

- Extended appreciation to the Edna Burton Senior Center Auxiliary Board, the Ortonville Lions Club, and all the volunteers and individuals during the recent storm and power outages to ensure the generator at the senior center was in full operation. The EBSC served as a warming station providing eleven citizens overnight refuge.
- Annette Beach was commended for going "above and beyond" in comfort and services; including offering meals at her own expense. Procedures will be established to publicize the emergency services and shelter available as well as provide for food and other items needed at such times.

**Supervisor's Report:**

- 314 natural gas applications for the natural gas main extension project have been received, 427 is the goal. Consumers Energy will release some of the roads with 50% participation and will compile it to be published in the local paper next week.
- Radon is the 2<sup>nd</sup> leading cause of lung cancer. Oakland County is providing radon test kits for \$5.00 during the month of January. They can be purchased from Bldg. 34 E at the Oakland County complex. The phone number to contact them with any questions is 248-858-1312.
- It has been a rough winter with 138,000 customers affected by power outages; 5,000 of those were in Brandon Township. Household precautions should include assembling an emergency kit by keeping a cell phone fully charged and handy and include clean drinking water and additional blankets.
- The Oakland County Road Commission cautioned that it is illegal to plow snow and ice into the public roadways.
- The Community Emergency Response Team (CERT) did respond during the recent storms. If there are elderly or disabled individuals needing help, please contact the Fire Department to be placed on the list for CERT to check on your welfare during emergency situations. Clerk Allen added that the senior center can also be contacted for the same purpose and they will forward the information to CERT.

**CORRESPONDENCE:**

- A. Zoning Board of Appeals: Minutes of October 23, 2013
- B. Zoning Board of Appeals: Meeting Minutes of November 20, 2013
- C. Enbridge Environmental Stewardship Grant Application Submittal - requesting an award of \$25,000 by Parks & Recreation Director Waybrant for park enhancement and developing additional walking trails, two sand volleyball courts and land balancing.
- D. Enbridge Grant Award Letter - awarding \$22,500 to Brandon Township for the proposed project
- E. Road Commission of Oakland County; Letter for Bridge Load Posting - recommending weight limit signage at the Seymour Lake Road Crossing bridge at Paint Creek Drain 42T/73T/82T
- F. Planning Commission Minutes of November 12, 2013
- G. Brandon Township 2014 Meeting & Holiday Schedule

**CITIZEN COMMENTS:** *(Agenda items only)*

None.

**DISCUSSION:**

None.

**CONSENT AGENDA:**

- A. Clerk – Regular Meeting Minutes of December 2, 2013
- B. Supervisor – Appointments to Zoning Board of Appeals (3 full positions, 1 alternate)  
Paul Barber was present and introduced as the recommended applicant for alternate to the Zoning Board of Appeals. Duane Getzmeyer, Jody Hall and Charles Murray were recommended applicants for full positions on the Zoning Board of Appeals.
- C. Supervisor – Appointments to Planning Commission (3 full positions)  
Mark Evans was present and introduced as the recommended applicant to the Brandon Twp. Planning Commission. Donna Ferrara and Joseph Dean were also recommended applicants for positions on the Planning Commission.
- D. Clerk – Minutes of the Special Meeting of December 19, 2013 held for the purpose of closed session regarding the Cotton appeal.
- E. Clerk – Amended Special Meeting Minutes of November 21, 2013 held for the purpose of posted business items and Closed Session privileged discussion with the township attorney stated items.
- F. Regular Bills in the amount of \$18, 315.49 to be paid January 2014
- G. Pre-pays in the amount of \$290,728.10
- H. Trustee timesheets in the amount of \$651.00 for December 2013

Motion: by Lapp, second by Rumball, **“To approve the Consent Agenda as presented.”**

Roll Call Vote: Aye: DePalma, Lapp, Rumball, Allen, Darnall, Thurman    Nay: None

Absent: DeWitt

Motion carried 6-0.

**UNFINISHED BUSINESS:**

- A. Building Department: 2<sup>nd</sup> reading of an Amendment to the Code of Ordinances, Chapter 28, Article V. Offenses Against Public Peace, Use of Consumer Fireworks adding section 28-230 Use of Consumer Fireworks as follows:

“Section 28-230. Use of Consumer Fireworks

It shall be unlawful for any person to ignite, discharge or use consumer fireworks except:

- a) On the day preceding, the day of, or the day after a national holiday as defined in 5 USC 6103. (*New Year’s Day; Martin Luther King, Jr. Birthday, the third Monday in January; Washington’s Birthday, the third Monday in February; Memorial Day, the last Monday in May; Independence Day, July 4; Labor Day, the first Monday in September; Columbus Day, the second Monday in October; Veteran’s Day, November 11; Thanksgiving Day, the fourth Thursday in November; Christmas Day, December 25.*) On those days the ignition, discharge or use of consumer fireworks between the hours of 12 midnight and 8 A.M. or between the hours of 1 A.M. and 8 A.M. on New Years’ Day is prohibited.
- b) On the Friday and Saturday immediately preceding and immediately following the July 4 holiday; between the hours of 8 P.M. and 12 midnight.
- c) A person shall not ignite, discharge or use consumer fireworks on public property, school property, church property or the property of another person without that organization’s or person’s express permission.
- d) The possession or use of consumer fireworks at any time by a minor is prohibited.”

Motion: By Lapp, second by Allen, **“To adopt (second reading) an amendment by adding the Chapter 28, Article V. OFFENSES AGAINST PUBLIC PEACE. Section 28-230 Use of consumer fireworks. Into the Code of Ordinances for the Charter Township of Brandon, Oakland County, Michigan”**

Roll Call Vote: Aye: Lapp, Rumball, Allen, Darnall, DePalma, Thurman Nay: None

Absent: DeWitt

Motion carried 6-0.

B. Supervisor – Cotton Appeal

Motion: By Lapp, second by Rumball, **“To move forward with delay on the Linda Cotton Case.”**

Roll Call Vote: Aye: Lapp, Rumball, Allen, Darnall, DePalma Nay: Thurman

Absent: DeWitt

Motion Carried 5-1.

**NEW BUSINESS:**

A. Clerk – Revised Minutes of 10/7/2013 - correcting a typographical omission under Item H.

Motion: By Allen, second by Darnall, **“To approve the minutes of October 7, 2013 as amended.”**

Voice Vote: Aye: 6 Nay: 0 Absent: DeWitt

Motion carried 6-0.

B. 2014 Community Development Block Grant (CDBG) Sub-recipient Agreement between the County of Oakland and the Township of Brandon

Motion: By Allen, second by Darnall, **“To approve the 2014 Community Development Block Grant (CDBG) Sub-recipient Agreement between the County of Oakland and the Township of Brandon and to authorize the Supervisor to sign the agreement.”**

Roll Call Vote: Aye: 6 Nay: 0 Absent: DeWitt

Motion carried 6-0.

C. Community Development Block Grant 2014 Agreement resolution:

**“Resolution Approving Program year 2014 Community Development Block Grant Application**

**WHEREAS**, the Township of Brandon has duly advertised a public hearing for the purpose of receiving public comments regarding the proposed use of PY 2014 Community Development Block Grant funds (CDBG) in the approximate amount of **\$33,781.00**, and;

**WHEREAS**, a public hearing to receive public comments regarding the proposed use of PY 2014 CDBG was held on **December 2, 2013**;

**NOW THEREFORE BE IT RESOLVED**, that at a regular meeting of the **Brandon Township Board of Trustees** held on **January 9, 2014** at the **Brandon Township Offices at 395 Mill St., Ortonville MI, 48462**, the **Board** approved the PY 2014 CDBG Application in the approximate amount of \$33, 781.00 and authorized the **Supervisor** to sign and submit the application as follows:

**Section A:**

<b>Account Number</b>	<b>Project Name</b>	<b>Amount</b>
172170-731696	Public Facilities & Improvements-Senior Centers	\$23,750.00
172160-731712	Public Services (Senior Services)	\$3,031.00

**Section B:**

<b>Account Number</b>	<b>Project Name</b>	<b>Amount</b>
172160-732185	Public Services (Youth Services)	\$3,000.00

**Section C:**

<b>Account Number</b>	<b>Project Name</b>	<b>Amount</b>
172160-730571	Public Services (Emergency Services)	\$4,000.00

Motion: By Allen, seconded by Lapp **"To adopt the resolution approving Program Year 2014 Community Development Block Grant Application as presented."**

Roll Call Vote: Aye: Darnall, DePalma, Lapp, Rumball, Allen, Thurman Nay: None

Absent: DeWitt

Motion carried 6-0.

- D. Supervisor – Recommendation for New Hire - for the approved part-time shared clerical position in the township office for no more than an average of 12 hours per week.

Motion: By Thurman, second by Allen, **"To hire Karen Kukuk as part-time shared office assistant in the Supervisor's Office beginning January 10, 2014."** After discussion the original motion was amended by Thurman, second by Allen, to include **"for no more than an average of 12 hours per week."**

Roll Call Vote: Aye: DePalma, Allen, Darnall, Thurman Nay: Lapp, Rumball

Absent: DeWitt

Motion as amended carried 4-2.

**CITIZEN COMMENTS:** (3 minutes per person)

Sledding Hill Lift station operator, Arnold Kottman, addressed the Board with concerns on future operation of the lift. He asked the Board to consider a means for funding the operation and maintenance of the sled hill lift which is used by children, senior citizens, cancer patients, and disabled persons; who depend on the lift to be able to participate in that winter activity.

**ADJOURNMENT:**

Motion: By DePalma, second by Darnall, "To adjourn" at 7:51 PM

Voice vote: Aye: 6 Nay: 0 Absent: DeWitt Motion carried 6-0.

*Respectfully Submitted,*

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Candee Allen  
Brandon Township Clerk

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Kathy Thurman  
Brandon Township Supervisor

*I, Candee Allen, Clerk of the Charter Township of Brandon, certify that the foregoing is a true copy of the minutes of the meeting and of the motions made at the Brandon Township Special Meeting of the Board of Trustees on January 9, 2014.*

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Candee Allen  
Brandon Township Clerk

CA/jae